



# Little Lyons Preschool

WE TAKE PRIDE IN NURTURING  
OUR LITTLE CUBS

## APPLICATION FORM

Surname:

Child's Name in Full:

Child's Date of Birth:

Starting date:

Previous Nursery Schools / Playgroups:

Mother's Name:

Home Tel:

Work Tel:

Fax No:

Email Address:

Cell No:

Mother's Occupation and Name of Company:

Home Physical Address:

Postal address:

Father's Name:

Home Tel:

Work Tel:

Fax No:

Email Address:

Cell No:

Father's Occupation and Name of Company:

Home Physical Address:

Postal Address:

Grandparents or other emergency contact and number:

# MEDICAL INFO

In the event of an injury at school, we will always contact the parents to inform them as to what had happened and what action should be taken. In the event of a serious injury and we cannot contact the parent or guardian we require the information below to be completed in full so that this sheet can accompany your child to the hospital for immediate admission.

Child's Name/s: _____
Address: _____
_____
Date of birth: _____
Contact Numbers - Home: _____
Mother's work and cell: _____
Father's work and cell: _____

## In the event of an Emergency

Family Doctor: _____
Phone no's office/home: _____
Pediatrician: _____
Phone no's office/home: _____
Medical Aid Company: _____
Membership no: _____

Allergies:
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Infectious diseases that your child has already suffered:
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Reaction to Allergies:
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## CONSENT AND INDEMNITY

I \_\_\_\_\_ the parent/Guardian  
of the

child \_\_\_\_\_ fully  
understand that whilst the Little Lyons Preschool is totally committed to the safety and  
well being of my child, to which end the school shall endeavor to take all necessary  
steps, nonetheless the school and all its staff paid or unpaid cannot accept liability for  
the safety and possessions of its pupils and are therefore indemnified against injury,  
death or damage or loss to the personal possessions of the aforesaid.

I hereby give consent for my son/daughter to take part in any extra mural activities of  
the Little Lyons Preschool including games, educational tours and excursions, as well as  
to make use of educational and playground equipment at school.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Parent/guardian \_\_\_\_\_

Witnesses : 1 \_\_\_\_\_

Emergency Tel No: (other than listed above)

Name of contact person at the above number:

Relationship of such a person to the child:

## **TERMS AND CONDITIONS OF THE LITTLE LYONS PRESCHOOL**

- Fees are payable by the 5<sup>th</sup> of each month. A late fee charge of R50.00 will be payable for overdue fees.
- School fees are still charged even if your child is absent.
- School fees are payable monthly, therefore holidays will be charged as per other schools.
- No toys may come to school, as the school may not be held responsible for the items that may go missing.
- The school follows an open door policy and will not tolerate any persons causing any discomfort towards another child, teacher or parent.
- All goods must please be clearly labeled.
- The Little Lyons Preschool is a half day or full day closing promptly at five o'clock.
- Under NO circumstances does the school allow sick children to attend school. We trust that you will support us in this matter as it is in the best interest of all our little ones.

Please sign as acceptance of the above. \_\_\_\_\_

# REGISTRATION AGREEMENT

## Terms & Conditions

1. I promise to pay a non-refundable registration fee of R500.00.
2. On enrolment a holding deposit of R1 500 is payable. This amount will be credited to you upon leaving Little Lyons Preschool provided the appropriate notice period has been given. This amount is not refundable should you decide not to take your place at the preschool.
3. Fees are strictly payable in advance and are due by the 5<sup>th</sup> of each month. A late fee charge of R50 will be payable if fees are later than the 5<sup>th</sup> of the month.
4. After enrolment I am liable to pay a 2 (Two) month school fees even if I decide not to take my place at Little Lyons Preschool.
5. Should your child be taken out of school for a short period due to being sick or going on an extended holiday, school fees are still payable.
6. I am responsible to give 3 full months written and verbal notice to withdraw my child from the school. Failing to do so, I shall be liable for full payment of school fees for 2 months and the holding deposit paid on enrolment will be credited to me in lieu of the third month's notice period. If I choose to leave at the end of an academic year I am still responsible to pay for the December school fee in full. Outstanding fees will be handed over and listed on ITC.
7. All notice fees must be settled in full before leaving Little Lyons Preschool.

I fully understand and acknowledge the above terms:

I, \_\_\_\_\_ will be responsible for payment of fees

Signature \_\_\_\_\_

Witness \_\_\_\_\_

ID No: \_\_\_\_\_